



Employment Opportunities Bulletin

“We build strong kids, strong families, and strong communities!”

Part-Time Positions

To apply for a position within the YMCA of Greater Grand Rapids, please submit your resume to jobs@grymca.org or fill out an online application at www.grymca.org.

While email resumes and applications are preferred, you may also submit a resume via fax at 616 855-9601 or via mail to the following address:

YMCA of Greater Grand Rapids
475 Lake Michigan Dr
Grand Rapids, MI 49504

The YMCA of Greater Grand Rapids is an equal opportunity employer.



Amy Saunders-Ferriell
Vice President of
Human Resources

Leanne VanBeek
Association
Employment Director





YMCA Branch Locations

“We build strong kids, strong families, and strong communities!”

Camp Manitou-Lin

1095 Briggs Road, Middleville, MI 49333

Corporate Offices

475 Lake Michigan Dr, Grand Rapids, MI 49504

David D Hunting YMCA

475 Lake Michigan Dr, Grand Rapids, MI 49504

Southeast Family YMCA

730 Forest Hill SE, Grand Rapids, MI 49546

Ionia County YMCA

250 E. Tuttle PO Box 68, Ionia, MI 48846

Lowell YMCA

1335 Main Street, Lowell, MI 49331

Visser Family YMCA

3540 Fairlanes SW, Grandville, MI 49418

Wolverine World Wide Family YMCA

6555 Jupiter Avenue, Belmont, MI 49306

Part-Time Employee Benefits

As a part time (less than 40 hours a week) YMCA employee you receive the following benefits. All benefits are subject to eligibility requirements as outlined in the Employee Handbook and are subject to change at any time.

- YMCA Membership
- Medical Insurance
- 8% Retirement Fund
- Flexible hours and scheduling to accommodate other education or employment goals
- Reduced pricing on YMCA programs

Lifeguard

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| Branch | All Branches (<i>Byron Center Pool, Visser Family YMCA, and David D. Hunting YMCA are all in need of lifeguards</i>) |
| General Function | Responsible for guarding aquatic facilities and /or aquatic activities to secure participant safety. Will ensure a safe, fun area for children and adults to interact and enjoy. Position requires early morning, evening, and weekend responsibilities. |
| Know How | Less than high school education; up to one month of related experience or equivalent combination of education, training, and experience. Ability to interact with people from all ethnic backgrounds, ages, and lifestyles. At least 16 years old. YMCA experience preferred. CPR and lifeguard certification required. |
| Reports To | Lead Aquatics Specialist or Aquatics Director |
| Status | Part-time; Hourly; \$7.64 - \$8.40 |
| Posted | 6/18/2009 |
| Position Update | <i>Filled for the Summer. Accepting application for Fall.</i> |

Swim Instructor

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| Branch | All YMCA Branches |
| General Function | The Swim Instructor is responsible for conducting swimming instruction using the national Aquatic YMCA Programs. The instructor will ensure a safe, fun area for children and adults to interact and enjoy. This position may involve early morning, evening, and weekend responsibilities. |
| Know How | 6 months-1 year recreation, lifeguard, swim instructor, or water park experience; or equivalent combination of education, training, and experience required. Ability to interact with people from all ethnic backgrounds, ages, and lifestyles. Ability to demonstrate aquatic skills and react quickly to emergency situations. At least 16 years of age. YMCA experience preferred. CPR and lifeguard certification required. |
| Reports To | Aquatics Coordinator |
| Status | Part-time; Non-exempt; Hourly; \$7.64 - \$8.40 |
| Posted | 6/18/2009 |
| Position Update | <i>Filled for the Summer. Accepting application for Fall.</i> |

Water Aerobic Instructor

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| Branch | All Branches |
| General Function | The Water Aerobic Instructor leads water exercise. This position requires face-to-face leadership in these programs and may involve early morning, evening, and weekend responsibilities. |
| Know How | High school diploma or general education degree (GED); water aerobic, CPR certification preferred, general knowledge of exercise training with up to one year of experience either as an instructor or participant in exercise class; or equivalent combination of education, training, and experience. Ability to interact with people from all ethnic backgrounds, ages, and lifestyles. YMCA experience preferred. |
| Reports To | Lead Wellness Specialist |
| Status | Part-time; Non-exempt; Hourly; \$16.66 - \$20.00 |
| Posted | 6/18/2009 |
| Position Update | <i>Filled for the Summer. Accepting application for Fall.</i> |

Piano Instructor

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| Branch | David D. Hunting YMCA |
| General Function | The piano instructor will assist in the planning, developing and implementing program curriculum. This position requires face-to-face leadership in this program and may involve weekend responsibilities. |
| Know How | BA in music; or equivalent combination of education and experience. Ability to interact with people from all ethnic backgrounds, ages and lifestyles. Ability and desire to work with adults and children of all ages and abilities. YMCA experience preferred. |
| Reports To | Stella Royce Music Program Coordinator |
| Status | Part-time; Non-exempt; Hourly; \$15.83 - \$19.00 |
| Posted | 6/11/09 |
| Position Update | <i>Accepting applications.</i> |

Facilities Associate

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| Branch | Southeast Family YMCA |
| General Function | The Facilities Associate assists with the safety, security, and general operation of the facility. This position requires hands on maintenance duties, ability to work with project teams. |
| Know How | Six months to one years' related experience; or equivalent combination of education, training, and experience. Working knowledge of building and ground cleanliness. Ability to troubleshoot basic electrical, plumbing, and mechanical problems. Ability to interact with people from all ethnic backgrounds, ages, and lifestyles. |
| Reports To | Facilities Director |
| Status | Part-time; Non-exempt; Hourly; \$7.40 - \$8.24 |
| Posted | 6/18/2009 |
| Position Update | <i>Accepting applications.</i> |

Site Supervisor (looking for 2 Site Supervisors)

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| Branch | Lowell |
| General Function | The Site Director is responsible for the day-to-day operations of the childcare site, for curriculum, staff, children, and parents of the childcare program. This position requires face-to-face leadership in this program and may involve early morning and evening responsibilities. |
| Know How | Associate's degree (A.A.) or equivalent from two-year college; six months to one year related school-age experience and/or training; or equivalent combination of education and experience. Past supervision experience preferred. Ability to interact with people from all ethnic backgrounds, ages, and lifestyles. Ability and desire to work with children 5 to 10 years of age. Working knowledge of computers and experience with a variety of software applications. YMCA experience preferred. |
| Reports To | Program Center Director |
| Status | Part-time; Non-exempt; Hourly; \$9.24 - \$10.65 |
| Posted | 6/22/2009 |
| Position Update | <i>Accepting applications.</i> |

School Age Site Supervisor

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| Branch | Caledonia |
| General Function | The Site Director is responsible for the day-to-day operations of the childcare site, for curriculum, staff, children, and parents of the childcare program. This position requires face-to-face leadership in this program and may involve early morning and evening responsibilities. |
| Know How | Associate's degree (A.A.) or equivalent from two-year college; six months to one year related school-age experience and/or training; or equivalent combination of education and experience. Past supervision experience preferred. Ability to interact with people from all ethnic backgrounds, ages, and lifestyles. Ability and desire to work with children 5 to 10 years of age. Working knowledge of computers and experience with a variety of software applications. YMCA experience preferred. |
| Reports To | Program Center Director |
| Status | Part-time; Non-exempt; Hourly; \$9.24 - \$10.65 |
| Posted | 6/29/2009 |
| Position Update | <i>Accepting applications until July 6. Preferred candidate.</i> |